

AGENDA
WSDOT/ACEC-WA
PROJECT DELIVERY TEAM MEETING

September 10, 2004
9:00 a.m. – 1:00 p.m.
Olympic Region Conference Room
5700 Capitol Blvd. Tumwater, WA

9:00-9:05 AM	Review Meeting Agenda	Ken S.
9:05 – 9:30 AM	Review Blue Ribbon Commission Recommendations	Karl W.
9:30 – 9:45 AM	Protected Website for sharing Project Delivery Team communications and deliverables Demo	Ken Smith
9:45 – 10:10 AM	NW Region Decision Matrix and Design Manual approval Matrix	Amir R.
10:10 – 10:20 AM	Break	
10:20 – 10:40 AM	Change Order Checklist	Kirk B.
10:40 – 11:00 AM	Change request format and Implementation plans	Ken & Duncan
11:00 – 11:25 AM	Recommendation # 1 Standardized checklist For intersection plans	Ken & Mike
11:25 - 12:00 PM	Prioritize list of brainstorm ideas	All
12:00 – 12:30 PM	Draft recommendation #2	All
12:30– 1:00 PM	Assignments/deliverables for next meeting Build Agenda and set theme for September meeting	Ken/ Duncan

